

APPROVED: pm

DATE: 2/8/23

MINUTES

**EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**October 12, 2022
2:00 pm**

MEETING LOCATION:

Zoom USA

1. CALL TO ORDER at 2:00 pm

2. ROLL CALL – Vice-Chairman Cammarata and Trustee Frank arrived during Roll Call

William Saunders	Chairman	Present
Ron Cammarata	Vice-Chairman	Present
Deborah Burdorf	Treasurer	Present
Paula Ryan-Apuzzo	Trustee	Present
Steve Frank	Trustee	Present

3. AGENDA REVIEW – No Changes

4. Approval of Minutes – Regular Meeting – September 14, 2022

A motion was made to approve the Minutes
Moved by Trustee Frank
Seconded by Vice-Chairman Cammarata
VOTE: 5:0

**5. Public Comments –
Mrs. Teresa Jordan**

6. Treasurer – Report and Presentation of current Financial Statement–

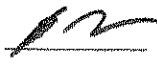
- The Cemetery bought back two plots for \$2400 that can now be sold for a minimum of \$4,400

7. Manager’s Report – CMS gave a verbal report

- CMS notified the board that both this and last month’s revenue was right around \$9,000
- CMS notified the board that the resurfacing maintenance is due next year by August, approximately \$17,000
- Vice-Chairman Cammarata asked the CMS if anyone has been turned away due to the lack of plot availability, CMS advised no

8. Correspondence - Distribution and Review

- CMS asked the board if they would like to keep the Home Depot Card open, the board replied yes

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9. Old Business

- a) **Planning for the Future** - Trustee Frank informed the board that he has spoken with several developers everywhere from Newbury Park, all the way into Chatsworth and nothing is available, He also stated that we may need some help finding property, Ralph Mahan has not returned his calls

10. New Business –

- a) **Vacating the Road between Sections 3 & 4 -**

The CMS informed the board that it cost \$9500 to remove the road for Section 7; she also informed the board that S & S Paving is going to give an estimate and that she will obtain two additional estimates and have them for the next meeting, carried to the next meeting

- b) **Placing an ADU at the Cemetery Residence – Discussion**

The CMS informed the board that she received an estimate for \$30,000 in the past for turning the 800 square foot garage into a two bedroom apartment, she also pointed out that an apartment on the property would provide forever income, Trustee Frank asked if we could make the apartment Section 8, and if we can find out what other ADU's are renting for in Simi, Vice-Chairman Cammarata noted the income could likely be 2 to 3 Thousand, Trustee Burdorf pointed out that the utilities would have to be separate, The CMS asked if income from an apartment could still be under the non-profit or if the Cemetery would have to pay taxes on it, Vice-Chairman Cammarata stated he didn't think so because the funds are not going to anyone but they would all go to the Cemetery, and if there are taxes to pay they will be very low, around 2 to 3 hundred dollars a year, Chelsie Smith, from Supervisor Huber's office asked the CMS to make sure to research to see if there are any incentives for making it a low income apartment, because the counties and cities have certain quotas they have to meet for low income housing, so there may be some money to help to build it, because low income housing is a hot topic right now and the state needs it, The CMS will research all and have the results at the next meeting

- c) **Leadership Simi Valley/Cemetery Project –**

Chelsie Smith from Supervisor Huber's office informed the board that the Leadership Simi Valley group would like suggestions on how they may be able to help the Cemetery, the board suggested the following:

- o Repairing the Pioneer Section's Fence
- o Repairing the Veteran's Wall (The CMS will get an estimate on how much It would cost to repair it)
- o Repainting the Section Row Letters on the Sidewalks
- o Adding in more plants

11. Warrants -

A motion was made to approve the Warrants
Moved by Trustee Burdorf
Seconded by Vice-Chairman Cammarata
VOTE: 5:0


12. Comments by Trustees

None

13. Closed Session –

- Personnel Review
NOTHING TO REPORT

14. ADJOURNMENT – at 2:37 pm

APPROVED: 

DATE: 2/18/22

Next meeting:

November 09, 2022, at 2:00 pm

Meeting Location:

Office of 4th District Supervisor Bob Huber,
980 Enchanted Way, Suite 203, Simi Valley, California 93065