**EL RANCHO SIMI CEMETERY DISTRICT**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**September 13, 2023**

**2:00 PM**

**MEETING LOCATION: Office of 4th District Supervisor Janice Parvin**

**County of Ventura**

**980 Enchanted Way, Suite 203**

**Simi Valley, California 93065**

**(805) 955-2300**

**AMERICANS WITH DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours before the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide**

**accessibility to the meeting or service.**

**JUDICIAL REVIEW: Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in the Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.**

**PUBLIC ACCESS to BOARD PACKETS: Board agenda will be available for review, before board meetings, at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065** [**www.simipubliccemetery.com**](http://www.simipubliccemetery.com)**. Informational packets will also be available before board meetings in the Cemetery Office. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available following their approval by the Board.**

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**AGENDA**

1. **CALL TO ORDER**

**Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress**

**2. ROLL CALL**

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| **WILLIAM SAUNDERS** | **Chairman** |
| **JUSTIN HONSINGER** | **Vice-Chair** |
| **RON CAMMARATA** | **Treasurer** |
| **PAULA RYAN-APUZZO** | **Trustee** |
| **STEVE FRANK** | **Trustee** |

**3. AGENDA REVIEW**

**4. APPROVAL OF MINUTES: Regular Meeting August 8, 2023**

**5. PUBLIC COMMENTS**

**6. TREASURER – Report and Presentation of Current Financial Statement**

**7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues**

**8. CORRESPONDENCE – Distribution and Review**

**9. OLD BUSINESS**

1. **Rotary Simi Sunset/Emerging Leaders Project – Update**
2. **Reserved and Not Paid – Presentation and Discussion**
3. **Computer Upgrade – Update With a Possible Vote**
4. **A New Ramp for the District Office Entrance – Update With a Possible Vote**
5. **Potential Site for Cemetery Expansion - Update**

**10. NEW BUSINESS**

1. **Additional Fees Review – Discussion With a Possible Vote**
2. **Security Cameras for the Residence and Cemetery – Discussion With a Possible Vote**
3. **CMS Cash out 42 hours of Vacation Time – Discussion With a Possible Vote**

**11. WARRANTS – Review and Vote**

**12. COMMENTS BY TRUSTEES**

**13. CLOSED SESSION:**

* **Personnel Review**
* **Rachel Massey vs. El Rancho Simi Pioneer Cemetery District**

**14. ADJOURNMENT**

**Next Meeting: October 11, 2023 at 2:00 pm**

**Office of 4th District Supervisor Janice Parvin**

**County of Ventura**

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