

**EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**March 8, 2023
2:00 PM**

**MEETING LOCATION: Office of 4th District Supervisor Janice Parvin
County of Ventura
980 Enchanted Way, Suite 203
Simi Valley, California 93065
(805) 955-2300**

AMERICANS WITH DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours before the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

JUDICIAL REVIEW: Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in the Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

PUBLIC ACCESS to BOARD PACKETS: Board agenda will be available for review, before board meetings, at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065 www.simipubliccemetery.com. Informational packets will also be available before board meetings in the Cemetery Office. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available following their approval by the Board.

AGENDA

1. CALL TO ORDER

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress

2. ROLL CALL

WILLIAM SAUNDERS	Chairman
JUSTIN HONSINGER	Vice-Chair
RON CAMMARATA	Treasurer
PAULA RYAN-APUZZO	Trustee
STEVE FRANK	Trustee

3. AGENDA REVIEW

4. APPROVAL OF MINUTES: Regular Meeting February 8, 2023

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5. PUBLIC COMMENTS

6. TREASURER – Report and Presentation of Current Financial Statement

7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues

8. CORRESPONDENCE – Distribution and Review

9. OLD BUSINESS

a) **Rotary Simi Sunset/Emerging Leaders Project – Update**

10. NEW BUSINESS

a) **Vote to Ratify the Lawnmower Purchase – Discussion with a Possible Vote**

b) **AI Partington File Review – Presentation, Discussion with a Possible Vote**

c) **Hiring a new Bookkeeper – Discussion with a Possible Vote**

d) **Changing the Signer’s on the Endowment Account – Discussion with a Possible Vote**

11. WARRANTS – Review and Vote

12. COMMENTS BY TRUSTEES

13. CLOSED SESSION:

- **Personnel Review**
- ***Rachael Massey vs. El Rancho Simi Pioneer Cemetery District “Claim for Damages”***

14. ADJOURNMENT

**Next Meeting: April 12, 2023 at 2:00 pm
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