

APPROVED: [Signature]
DATE: [Signature]
12/11/24

MINUTES

**EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

November 13, 2024
2:00 pm

**MEETING LOCATION: Office of The El Rancho Simi Cemetery District
1461 Thompson Lane
Simi Valley, California 93065
(805) 526-8245**

- 1. CALL TO ORDER at 2:05 pm
- 2. ROLL CALL –

WILLIAM SAUNDERS	Chairperson	Present
JUSTIN HONSINGER	Vice-Chairman	Present
RON CAMMARATA	Treasurer	Absent
PAULA RYAN-APUZZO	Trustee	Present
STEVE FRANK	Trustee	Absent

3. AGENDA REVIEW– NO CHANGES

- 4. APPROVAL OF MINUTES – Regular Meeting – October 9, 2024
A motion was made to approve the minutes
Moved by Vice-Chairperson Honsinger
Seconded by Trustee Ryan-Appuzzo
VOTE: 3:0

Trustee Frank Arrived here at 2:06 pm

5. PUBLIC COMMENTS –
Mrs. Teresa Jordan

6. Treasurer – Report and Presentation of current Financial Statement–
Trustee Cammarata was absent – No Report

- 7. MANAGER’S REPORT – CMS gave a verbal report on the following current issues
 - The CMS informed the board that we had a great month in revenue compared to last year
 - **Landscaping:** Everything is going well with the landscaping. There are a few dry areas, but that is to be expected this time of year as the grass goes dormant during the winter months.
 - **Irrigation:** In Section 5, we identified eight broken sprinkler heads that have been repaired. In Section 6, there was a critical issue with a 2-inch broken pipe that has been repaired. Additionally, all hose bibs required tip replacements to eliminate leaks

8. CORRESPONDENCE - Distribution and Review

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9. OLD BUSINESS

a) Pioneer Fence – Presentation, Discussion With A Possible Vote –

- The CMS informed the board that a fence vendor was scheduled to visit the cemetery to provide a quote for replacing all the broken panels. This quote will be presented at the next meeting
- After some discussion, the board decided to visit the cemetery to see the areas that the CMS identified as needing repairs

10. NEW BUSINESS –

a)

11. WARRANTS/CALCARD- Review and Vote

A motion was made to approve the Warrants and CalCard Statement and Receipts

Moved by Vice-Chairperson Honsinger

Seconded by Trustee Frank

VOTE: 4:0

12. COMMENTS BY TRUSTEES

13. CLOSED SESSION –

- Personnel Review
- Cemetery Expansion Review and Discussion

NO REPORT

14. ADJOURNMENT – at 2:29 pm

Next meeting:

December 11, 2024, at 2:00 p.m.

Office of The 4th District Supervisor Janice Parvin

980 Enchanted Way, Suite 203, Simi Valley, CA 93065

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