

APPROVED [Signature]
DATE: 4/12/23

MINUTES

**EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**March 8, 2023
2:00 pm**

**MEETING LOCATION: Office of 4th District Supervisor Janice Parvin
County of Ventura
980 Enchanted Way, Suite 203
Simi Valley, California 93065
(805) 955-2300**

- 1. CALL TO ORDER at 2:00 pm
- 2. ROLL CALL --

WILLIAM SAUNDERS	Chairman	Present
JUSTIN HONSINGER	Vice-Chairman	Present
RON CAMMARATA	Treasurer	Absent
PAULA RYAN-APUZZO	Trustee	Present
STEVE FRANK	Trustee	Present

- 3. **AGENDA REVIEW – No Changes – Trustee Cammarata arrived during Agenda Review**
Chairman Saunders made a motion to amend the Agenda to add under New Business 10e a resolution to add both he and Treasurer Cammarata to the Endowment fund, and to move New Business Item 10b, to after Public Comments, Seconded by Vice-Chairman Honsinger
VOTE: 5:0

- 4. **Approval of Minutes – Regular Meeting – February 8, 2023**
A motion was made to approve the Minutes
Moved by Trustee Frank
Seconded by Trustee Cammarata
VOTE: 5:0

- 5. **Public Comments –**
Mrs. Teresa Jordan

New Business Item 10b) Al Partington File Review –
A motion was made to confirm that plot #6-F-20 was indeed transferred to Mr. Partington and that proper documentation has been provided by Mr. Partington and copied to the Cemetery files
Moved by Chairman Saunders
Seconded by Trustee Ryan-Apuzzo
VOTE: 5:0

- 6. **Treasurer – Report and Presentation of current Financial Statement–**
Trustee Cammarata updated the board on the following items:

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Vice-Chairman Honsinger made a motion to add Chairman Saunders and Trustee Cammarata as the only signatories on the District's Endowment Account
Seconded by Trustee Frank
VOTE: 5:0

e) Resolution to Add Chairman Saunders and Treasurer Cammarata

The Resolution was approved and signed by each Trustee

11. Warrants -

A motion was made to approve the Warrants
Moved by Vice-Chairman Honsinger
Seconded by Trustee Ryan-Apuzzo
VOTE: 5:0

12. Comments by Trustees

13. Closed Session –

- Personnel Review
NO REPORT

14. ADJOURNMENT – at 2:53 pm

Next meeting:

April 12, 2023, at 2:00 pm

Meeting Location:

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980 Enchanted Way, Suite 203, Simi Valley, California 93065