

APPROVED: 
DATE: 8/12/26

**El Rancho Simi Cemetery District
Board of Trustees – Regular Meeting Minutes**

Date: June 10, 2026

Time: 2:00 PM

Location: Office of the 4th District Supervisor Janice Parvin
980 Enchanted Way, Suite 203
Simi Valley, CA 93065
Phone: (805) 955-2000

1. Call to Order

Chairperson William Saunders called the meeting to order at 2:04 PM.

2. Roll Call

- William Saunders (Chairperson) – Present
- Justin Honsinger (Vice Chair) – Absent
- Ron Cammarata (Treasurer) – Present
- Paula Ryan-Appuzzo (Trustee) – Present
- MaryAnn Lewis (Trustee) - Absent

3. Agenda Review

A motion was made by Chairman Saunders to amend the agenda to add Trustee MaryAnn Lewis to the Roll Call and to correct the date of the next meeting from July 8, 2026, to August 12, 2026.

Trustee Ryan-Appuzzo seconded the motion

Vote: 3–0 (Motion passed)

4. Approval of Minutes

- Regular Meeting of May 13, 2026

Motion: Trustee Ryan-Appuzzo

Second: Trustee Cammarata

Vote: 3–0 (Motion passed)

5. Public Comments

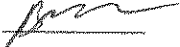
6. Treasurer's Report

Presented by Treasurer Cammarata:

- The note from Mrs. Teresa Jordan has been addressed
- A meeting has been set up to see if they can take over some of the accounting

7. Manager's Report

- The probing of every available and reserved plot in Section Six has been completed
- Trustee Cammarata asked whether any other plots without a deed or receipt had been discovered and required research for restoration. The CMS informed him that no others had been identified.

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8. Correspondence

All incoming correspondence was distributed appropriately.

9. Old Business

Painting the Residence Exterior

Trustee Cammarata requested this item be carried forward to the August 12, 2026, meeting

10. New Business

Establishment of a Refund Policy

- Motion: Trustee Cammarata to establish that all sales are final and non-refundable.
- Second: Trustee Ryan Apuzzo
- Vote: 3-0 (Motion passed)

Tree Trimming Needs

- Motion: Trustee Cammarata to approve the bid of \$9,400 to trim the tree along the rear of section 6.
- Second: Trustee Ryan-Apuzzo
- Vote: 3-0 (Motion passed)

Backhoe Repair

Motion: Trustee Cammarata to approve the backhoe repair for \$2400

Second – Trustee Ryan Appuzzo

- Vote: 3-0 (Motion passed)
- The CMS will also investigate trading in the backhoe we have to purchase a larger one

11. Warrants

- Motion to Approve: Trustee Cammarata
- Second: Trustee Ryan Apuzzo
- Vote: 3-0 (Motion passed)

12. Trustee Comments

Chairperson Saunders Congratulations to Supervisor Janice Parvin for winning the election!

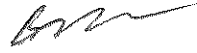
13. Closed Session

Topics Discussed:

- Personnel Review
- Liability Claims (per Gov. Code § 54954.5(d))
 - Claimant: Maria Juarez
 - Agency Claimed Against: El Rancho Simi (Pioneer) Cemetery District

Report Out of Closed Session:

The board unanimously voted to increase the CMS's pay by one dollar an hour.

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14. Adjournment

The meeting was adjourned at 3:10 PM.

Next Regular Meeting

Date: August 12, 2026

Time: 2:00 PM

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Simi Valley, CA 93065
