

**EL RANCHO SIMI CEMETERY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**October 11, 2023  
2:00 PM**

**MEETING LOCATION: Office of 4<sup>th</sup> District Supervisor Janice Parvin  
County of Ventura  
980 Enchanted Way, Suite 203  
Simi Valley, California 93065  
(805) 955-2300**

**AMERICANS WITH DISABILITIES ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours before the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

**JUDICIAL REVIEW:** Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in the Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

**PUBLIC ACCESS to BOARD PACKETS:** Board agenda will be available for review, before board meetings, at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065 [www.simipubliccemetery.com](http://www.simipubliccemetery.com). Informational packets will also be available before board meetings in the Cemetery Office. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available following their approval by the Board.

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**AGENDA**

**1. CALL TO ORDER**

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress

**2. ROLL CALL**

<b>WILLIAM SAUNDERS</b>	<b>Chairman</b>
<b>JUSTIN HONSINGER</b>	<b>Vice-Chair</b>
<b>RON CAMMARATA</b>	<b>Treasurer</b>
<b>PAULA RYAN-APUZZO</b>	<b>Trustee</b>
<b>STEVE FRANK</b>	<b>Trustee</b>

**3. AGENDA REVIEW**

**4. APPROVAL OF MINUTES: Regular Meeting September 13, 2023**

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**5. PUBLIC COMMENTS**

**6. TREASURER – Report and Presentation of Current Financial Statement**

**7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues**

**8. CORRESPONDENCE – Distribution and Review**

**9. OLD BUSINESS**

- a) Rotary Simi Sunset/Emerging Leaders Project – Update
- b) Reserved and Not Paid – Presentation and Discussion
- c) A New Ramp for the District Office Entrance – Update With a Possible Vote
- d) Additional Fees Review – Presentation- Discussion With a Possible Vote
- e) Security Cameras for the Residence and Cemetery – Discussion With a Possible Vote

**10. NEW BUSINESS**

- a) Ratify Computer upgrade – Exceeded the approved amount by \$275.42 – Discussion With a Possible Vote
- b) Ratify Handicap Ramp Budget to include the cost of Designing and Pulling the Necessary Permits from the City- \$3,800 – Discussion With a Possible Vote
- c) Brown Act Training – Discussion With a Possible Vote
- d) Silent Auction Donation – Simi Valley Street Fair – Discussion With a Possible Vote
- e) District Policies – Discussion
- f) Investments – Discussion With a Possible Vote
- g) CSDA Training and Development for the CSM – Discussion With a Possible Vote
- h) CSDA Training for Trustees – Discussion
- i) Section Six Tree Removal – Discussion With a Possible Vote

**11. WARRANTS – Review and Vote**

**12. COMMENTS BY TRUSTEES**

**13. CLOSED SESSION:**

- Personnel Review
- Rachel Massey vs. El Rancho Simi Pioneer Cemetery District
- Cemetery Expansion review and discussion

**14. ADJOURNMENT**

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**Next Meeting: November 8, 2023 at 2:00 pm  
Office of 4<sup>th</sup> District Supervisor Janice Parvin  
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980 Enchanted Way Suite 203  
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