EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
AGENDA
Date: Wednesday, January 14, 2026
Time: 2:00 PM
Location:
Office of 4th District Supervisor Janice Parvin
County of Ventura
980 Enchanted Way, Suite 203
Simi Valley, California 93065

NOTICE TO THE PUBLIC
AMERICANS WITH DISABILITIES ACT (ADA):
In compliance with the ADA, if you require special assistance to participate in this meeting or to access any services related to the meeting, please contact (805) 526-8245. Notification at least 48 hours prior to the meeting will help staff make reasonable arrangements to ensure accessibility.

JUDICIAL REVIEW:
Legal actions seeking judicial review of any decision or action by the District may be subject to a 90-day filing deadline, in accordance with California Code of Civil Procedure Section 1094.6. Judicial review may be limited to only those issues raised during the public hearing.

PUBLIC ACCESS TO BOARD MATERIALS:
Agendas and supporting documents are available for public review prior to meetings at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065, and online at erscemetery.specialdistrict.org. Please call (805) 526-8245 for assistance before arriving. Approved meeting minutes will also be available at the Cemetery Office.

AGENDA

1. **CALL TO ORDER**
   All attendees are kindly asked to silence cell phones and personal electronic devices.

2. **ROLL CALL**

   - William Saunders, Chairperson
   - Justin Honsinger, Vice-Chair
   - Ron Cammarata, Treasurer
   - Paula Ryan-Apuzzo, Trustee
   - Steve Frank, Trustee

3. **AGENDA REVIEW**

4. **APPROVAL OF MINUTES**
   - Regular Meeting of December 10, 2025

5. **PUBLIC COMMENTS**
   Members of the public may address the Board on items not on the agenda. Please limit comments to three minutes.

6. **TREASURERS' REPORT**
   - Presentation of the current financial statement

7. **CEMETERY MANAGER'S REPORT**
   - Monthly operations update
   - Presentation of current issues

8. **CORRESPONDENCE**
   - Distribution and review of incoming communications

9. **OLD BUSINESS**
   - Updates to the 2018 Bylaws – Discussion and possible vote
   - Review of the Employee Manual – Presentation and Discussion
   - Move Money to the County – Discussion and possible vote

10. **NEW BUSINESS**
    - Dirt Removal – Presentation/Discussion and possible vote

11. **WARRANTS**
    - Review and approval of expenditures

12. **COMMENTS BY TRUSTEES**

13. **CLOSED SESSION**
    - Personnel Review
    - LIABILITY CLAIMS, pursuant to Government Code sections 54954.5(d):
      1. Claimant: Maria Juarez
      2. Agency Claimed Against: El Rancho Simi [Pioneer] Cemetery District

14. **ADJOURNMENT**

NEXT REGULAR MEETING
Date: Wednesday, February 11, 2026
Time: 2:00 PM
Location:
Office of 4th District Supervisor Janice Parvin County of Ventura
980 Enchanted Way, Suite 203 Simi Valley, California 93065