

APPROVED: [Signature]
DATE: 4/13/24

MINUTES

**EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

October 9, 2024
2:00 pm

**MEETING LOCATION: Office of 4th District Supervisor Janice Parvin
County of Ventura
980 Enchanted Way, Suite 203
Simi Valley, California 93065
(805) 955-2300**

1. CALL TO ORDER at 2:00 pm

2. ROLL CALL –

WILLIAM SAUNDERS	Chairperson	Present
JUSTIN HONSINGER	Vice-Chairman	Absent
RON CAMMARATA	Treasurer	Present
PAULA RYAN-APUZZO	Trustee	Absent
STEVE FRANK	Trustee	Present

3. AGENDA REVIEW– NO CHANGES

4. APPROVAL OF MINUTES – Regular Meeting – September 11, 2024

A motion was made to approve the minutes

Moved by Trustee Cammarata

Seconded by Trustee Frank

VOTE: 3:0

5. PUBLIC COMMENTS –

Mrs. Teresa Jordan

6. Treasurer – Report and Presentation of current Financial Statement–

Trustee Cammarata gave the following report

- Cash is down
- We are spending more on irrigation
- We had a good month in revenue
- A couple of line items have been added to give more of a breakdown of what the gravedigger is doing
- Trustee Cammarata had a question, we have Spectrum internet and phone and then we have a Verizon account, The CMS informed him the Verizon is for the I-pad, Trustee Frank asked if we can see if we can get a discount by adding them altogether? The CMS will investigate it
- We are negative \$16,000 for the quarter
- The Endowment \$113,000 currently in interest

7. MANAGER'S REPORT – CMS gave a verbal report on the following current issues

- **Landscaping:** 15 5-gallon Roses were bought and planted along the back fence of section 6
Cost \$167

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The watering in the planters has been adjusted to water the flowers daily for five minutes instead of three times a week for thirty minutes. This was adjusted because the flowers are not blooming

- **Irrigation:** three leaks were discovered in section 5, and one in section 6 – one in section 5 has been repaired and the one in section 6. Two leaks are outstanding in section 5, The planter along the back side of section six needs to have all the sprinkler heads replaced, Trustee Cammarata suggested the CMS request the cost for an irrigation audit,
- The toilet at the residence will not stop running – The board gave the CMS permission to call a plumber to have it repaired
- The Security on the front entrance of the Office had to be adjusted to keep lizards from running into the office, Cost of \$100

8. CORRESPONDENCE - Distribution and Review

9. OLD BUSINESS

a) **Pioneer Fence – Presentation, Discussion With A Possible Vote –**

No update from the CMS, Chairperson Saunders said that Vice-Chairman Honsinger was going to explore getting together with one of the service groups to repair the fence as a service project – carry to the next meeting

10. NEW BUSINESS –

a)

11. WARRANTS/CALCARD- Review and Vote

A motion was made to approve the Warrants and CalCard Statement and Receipts

Moved by Trustee Cammarata

Seconded by Trustee Frank

VOTE: 3:0

12. COMMENTS BY TRUSTEES

13. CLOSED SESSION –

- Personnel Review
- Cemetery Expansion Review and Discussion

NO REPORT

14. ADJOURNMENT – at 2:29 pm

Next meeting:

November 13, 2024, at 2:00 p.m.

Office of The El Rancho Simi Cemetery District

1461 Thompson Lane, Simi Valley CA 93065

(805) 526-8245