APPROVED: 424

DATE: 1//3/24

#### **MINUTES**

# EL RANCHO SIMI CEMETERY DISTRICT REGULAR MEETING OF THE BOARD OF TRUSTEES

October 9, 2024 2:00 pm

MEETING LOCATION: Office of 4<sup>th</sup> District Supervisor Janice Parvin County of Ventura 980 Enchanted Way, Suite 203 Simi Valley, California 93065 (805) 955-2300

- 1. CALL TO ORDER at 2:00 pm
- 2. ROLL CALL -

WILLIAM SAUNDERS
Chairperson
Present

JUSTIN HONSINGER
Vice-Chairman
Absent

RON CAMMARATA
Treasurer
PAULA RYAN-APUZZO
Trustee
Absent

STEVE FRANK
Trustee
Present

- 3. AGENDA REVIEW- NO CHANGES
- 4. APPROVAL OF MINUTES Regular Meeting September 11, 2024

A motion was made to approve the minutes Moved by Trustee Cammarata Seconded by Trustee Frank

**VOTE: 3:0** 

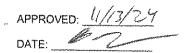
5. PUBLIC COMMENTS -

Mrs. Teresa Jordan

- 6. Treasurer Report and Presentation of current Financial Statement– Trustee Cammarata gave the following report
  - · Cash is down
  - We are spending more on irrigation
  - We had a good month in revenue
  - A couple of line items have been added to give more of a breakdown of what the gravedigger is doing
  - Trustee Cammarata had a question, we have Spectrum internet and phone and then we have a Verizon account, The CMS informed him the Verizon is for the I-pad, Trustee Frank asked if we can see if we can get a discount by adding them altogether? The CMS will investigate it
  - We are negative \$16,000 for the quarter
  - The Endowment \$113,000 currently in interest

# 7. MANAGER'S REPORT - CMS gave a verbal report on the following current issues

Landscaping: 15 5-gallon Roses were bought and planted along the back fence of section 6
Cost \$167



The watering in the planters has been adjusted to water the flowers daily for five minutes instead of three times a week for thirty minutes. This was adjusted because the flowers are not blooming

- Irrigation: three leaks were discovered in section 5, and one is section 6 one in section 5 has been repaired and the one in section 6. Two leaks are outstanding in section 5, The planter along the back side of section six needs to have all the sprinkler heads replaced, Trustee Cammarata suggested the CMS request the cost for an irrigation audit,
- The toilet at the residence will not stop running The board gave the CMS permission to call a plumber to have it repaired
- The Security on the front entrance of the Office had to be adjusted to keep lizards from running into the office, Cost of \$100

# 8. CORRESPONDENCE - Distribution and Review

#### 9. OLD BUSINESS

a) Pioneer Fence - Presentation, Discussion With A Possible Vote -

No update from the CMS, Chairperson Saunders said that Vice-Chairman Honsinger was going to explore getting together with one of the service groups to repair the fence as a service project – carry to the next meeting

#### 10. NEW BUSINESS -

a)

## 11. WARRANTS/CALCARD- Review and Vote

A motion was made to approve the Warrants and CalCard Statement and Receipts Moved by Trustee Cammarata Seconded by Trustee Frank VOTE: 3:0

## 12. COMMENTS BY TRUSTEES

#### 13. CLOSED SESSION -

- Personnel Review
- Cemetery Expansion Review and Discussion

NO REPORT

# 14. ADJOURNMENT - at 2:29 pm

# Next meeting:

November 13, 2024, at 2:00 p.m. Office of The El Rancho Simi Cemetery District 1461 Thompson Lane, Simi Valley CA 93065 (805) 526-8245